

CYNGOR CYMUNED LLANGELYNNIN COMMUNITY COUNCIL

2 Talybont, Dolgellau, Gwynedd LL40 1UA

clerk@cyngor-llangelynnin-council.org.uk Clerk: Jane Jenkins

MINUTES OF THE COMMUNITY COUNCIL – AGM 13.05.2026- 7.00pm at Y Ganolfan

Present: Geraint Edwards (Chair) (GE), Keith Carroll (Vice Chair) (KC), Huw Davies (HD), David Griffiths (DG), Geraint Micah (GM) and Jane Jenkins (Clerk)

1. Cadeirydd / Chairperson's Welcome

- **Ethol Cadeirydd + Is Gadeirydd newydd / Elect New Chairperson + Vice Chair - (propose and second)**

Geraint Edwards advised he would like to remain in Chair for another year as there were issues currently being worked through which he had full knowledge of. Keith Carroll was happy to step up as Chair but appreciated the points GE raised and for the sake of continuity stated he would remain as Vice Chair for another term unless anyone else wanted to do it.

RESOLVED: **Chairman :** Geraint Edwards proposed by HD Seconded by DG
Vice Chairman : Keith Carroll proposed by HD Seconded by DG
Clerk provided both with a Declaration of Office form for completion.

- **Ethol Cynrychiolwyr / Elect Councillor Representatives - (propose and second)**

- 1. Un Llais Cymru / One Voice Wales (1)** (Megan Griffiths)
- 2. Pwyllgor "Y Ganolfan" Committee (1)** (David Griffiths)
- 3. Pŵg yr Allt (1)** (Geraint Edwards)
- 4. Heddlu Gogledd Cymru / North Wales Police (1)** (Ian Williams)

RESOLVED: Unanimous agreement that all representatives remain as current.

2. Ymddiheuriadau / Apologies

C. Cllr Louise Hughes, Megan Griffiths, Cath Severn, Ian Williams

2a Registration of Interest if known

None.

3. Cadarnhau'r cofnodion blaenorol – Approval of minutes of previous meetings 08/04/26

The Minutes were agreed as a true account. HD noted that at 7.1 under proposed was HC whereas it should have read HD.

RESOLVED: Proposed HD Seconded KC Signed GE

4. Materion yn codi o'r cofnodion blaenorol / Matters arising from previous meeting – 08/04/26

1. Charity Commission update

Clerk advising nothing further from the Charity Commission to date. It was suggested that Clerk sends a chasing email.

ACTION: Clerk to send further email to Charity Commission and note the matter on the June agenda.

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2. Benches (Quakers)

DG provided a quote to Clerk for this agreed bench in order that a cheque could be written. Clerk asked to take the quote and cheque to Wynnstay in Dolgellau to pay, at which time an invoice would be issued. Delivery will then be sorted directly with DG. GE advised that he, HD and DG had looked at methods of securing the benches and all had agreed to secure with steel bolts and chain. GE advising also that he required two bags of cement/postcrete (Approx £20) for when benches were installed and HD confirmed he had looked at prices for steel bolts and chain (Approx £30). GE suggested installing the benches towards the end of May.

RESOLVED: Unanimous agreement that GE and HD source the items to secure the benches, and reclaim the cost upon receipts being provided to the Clerk.

3. Bank Accounts and Online Banking

Clerk advising that both she and GE had investigated this. Barclays have now started charging for community accounts (£8.50 pm after the first twelve months) so HSBC had now been approached. Their account has no charges save for cheques and cash paid in. They had suggested 3-4 signatories and were happy to meet either just the Clerk or all signatories to set the new account up and also look at a savings account for monies put aside. They were hopeful that they could transfer everything directly from Nat West which would save time and work.

RESOLVED: Unanimous agreement to transfer the current account to HSBC and open a savings account at the same time.

GE, KC and Clerk will be signatories to start although one more was ideally required but could be added at a later date. Online payments would be dual signatories.

ACTION: Clerk to contact HSBC and arrange an appointment at Dolgellau convenient for everyone to open the account and complete ID etc.

4. Noticeboards (Y Ganolfan and Rhoslefain)

The condition of both Y Ganolfan and Rhoslefain boards was discussed. It was felt that there was no requirement for the outside board as documents were placed on the board inside Y Ganolfan which was in much better condition. The Rhoslefain board required attention to the back and ideas were put forward as to how this could be done. HD advising that Y Ganolfan have their AGM shortly and the outside notice board would be discussed. If their decision reflects the Councils the board will be removed, if not then the Council will need to review the matter again in June.

RESOLVED: Unanimous agreement to remove the Councils outside board at Y Ganolfan *subject* to the decision made by Y Ganolfan at its AGM.

ACTION: Clerk to relist for the June meeting.

5. Speeding

Further discussion on the issues of speeding within the village and especially by the shop. HD suggesting that before we move the matter forward Clerk contacts GCC and establishes whether they will give permission for a plastic police officer to be attached to the two poles on the bridge opposite shop (DG provided What3Words - erupted.walls.pulse and KC forwarded a photo to be sent with

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email).

ACTION: Clerk to send letter to Highways

5. Gohebiaeth / Correspondence

1. Notification of Playground inspection

Noted.

2. OVW Civility and Respect Pledge

Clerk explained what this was and read through the pledge.

RESOLVED: Unanimous agreement to complete, sign and return the form to OVW.

ACTION: Clerk to complete and return.

3. Reminder of training dates May – June 2026

Noted, training dealt with at 7h.

6. Materion Cynllunio / Planning Applications/Licensing Applications

None.

7. Materion Ariannol/Financial Matter

- a. Monthly finance statement for April 2026

RESOLVED: Unanimously agreed as a true account.

Clerk advising the Council that a VAT reclaim up to 31.03.26 has been submitted, Confirmation of re-declaration for Pensions Regulator has been completed and Report on Members Annual Payments submitted and acknowledged by DBCC.

- b. Invoices/Payments

Payments – Clerks pay April, Clear Insurance (yr 2 premium discussed at 7.g), Wynnstay (bench as at 4b) and Geraint Micah (grass cutting).

RESOLVED: Unanimous agreement to accept invoices and cheques were signed.

ACTION: Clerk to make payments.

- c. Precept update

Clerk advising that a remittance has been received for the first part of the precept which should by now be in the bank account and will show on the next statement.

- d. Audit update

- a) Internal Audit Report

Clerk advising the Internal Audit is complete. Council going through the Annual Governance Statement before document was signed by GE and Clerk. Minute ref inserted of 13/05/26. Clerk advising the Audit Notice will be ready for the June meeting and needs to be on both the website and noticeboards by mid-June latest in order to give sufficient notice of inspection period.

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e. Amended Training Policy – review and adopt

Clerk confirm that the amendments requested at the previous meeting have been included and Council confirmed happy with those amendments.

RESOLVED: Unanimous agreement to accept the amendments and adopt the policy for 26-27.

ACTION: Clerk to update website.

f. Review and adopt – S6 Biodiversity Plan, Asset Register and Risk Assessment Register

Clerk advising of changes to Asset Register and advising these changes have been noted on the Insurance Schedule. Clerk also advising that the Internal Auditor had suggested that the review of the Asset Register be carried out in March in order that it was completely up to date when completing the annual return. Council considering Risk Assessment Register and accepting as drafted. Clerk running through S6 Biodiversity Plan for 26-27 and a few amendments suggested but otherwise agreed as drafted.

RESOLVED: Unanimous agreement to accept the amendments and adopt the Asset Register.

Unanimous agreement to adopt the Risk Assessment Register as drafted.

Unanimous agreement to adopt the Biodiversity Plan subject to some minor amendments.

Unanimous agreement to act upon the Internal Auditors suggestion and move the review date annually to March.

ACTION: Clerk to make requested amendments to Biodiversity Plan and arrange for all updated documents to be placed on website.

g. Insurance Renewal (yr 2) and additions

Clerk running through the policy amendments to include the defibrillators and the slight change in premium by approximately £7 per year. Councillors checked through schedule document and were happy with cover. Noted by Clerk that if we were successful with grant then additional benches and playground matting would need to be included on both insurance and Asset Register.

RESOLVED: Unanimous agreement to accept the revised schedule for 26-27.

h. Book chosen “free” courses

Clerk advising that despite her email of 22/04 nobody had provided details for training. Emphasized that we needed to take advantage of the free course from OVW. Training agreed as follows:

Chairing Skills – Module 10 Monday 8th June 6.30 pm – 8 pm KC and GE

Code of Conduct – Module 9 Wednesday 27th May 2 pm – 3.30 HD

Code of Conduct – Module 9 Wednesday 24th June 6.30pm – 8 pm DG

ACTION: Clerk to book Councillors on their respective courses.

i. Grant update

Clerk advising that more quotes had been required in respect of the playground matting,

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which had now been obtained and submitted. Grant application was now confirmed as complete and a decision is due around 20th May 2026. Clerk enquiring whether the Council wished for a cheque for PlayQuest should be prepared so that in the event of a successful grant application, matters could move forward between meetings and the deposit payment could be made.

GE advised that he had been notified of damage to the blue memorial bench in playpark and suggested that perhaps one of the three benches applied for within the grant could be a replacement picnic bench. Clerk confirming we could change but we would need to ensure it was noted and any additional cost that took us through the grant limit would need to be funded by the Council. It was estimated that at the most we were looking at another £100 and Clerk will obtain a price.

RESOLVED: Unanimous agreement to prepare a cheque in readiness so that Clerk could move the matter forward if the grant was successful.

8. Adroddiadau'r Cynrychiolwyr / Representatives' Reports

Nothing to report.

9. Adroddiad y Cynghorydd Sirol / County Councillor's Report

Nothing to report.

10. Unrhyw Fater Arall / Any Other Business

HD noted that cars are parking in front of the new defibrillator at Gwastagoed.

GE extended his thanks to the Clerk for her hard work and time spent working on ongoing issues and the Audit.

Meeting closed 8.45pm

Date of Next Meeting : Wednesday 10/06/26 at 7.00pm - "Y Ganolfan" Llwyngwriil

Signed

Chairman

R G Edwards

Date 10/06/2025